

MINUTES

Behavioral Health Advisory Board
Clallam County Courthouse
Virtual via Zoom
February 8, 2022
3:00 pm-5:00 pm

Voting Members Present: John DeBoer, Bruce Fernie, Helen Kenoyer, Tom Stokes, Christina Miko, Amy Bundy

Non-voting members present: Kevin LoPiccolo, Kristina Bullington, Stephanie Lewis, Jody Jacobsen, Wendy Sisk

Absent: Grace Bell, Don Lawley, Tayler McCrorie, Travis Hedin, Kirsten Poole

General Attendance: Christine Dunn, Mark Ozias, Kate Ingram, Jenny Oppelt, Elizabeth Stanley

Pre-Quorum Discussion: Prosecuting Attorney Elizabeth Stanley explained what could and could not be discussed when there is no quorum. Introductions and general discussion would be allowable. Anything related to changing of the by-laws, funding, voting on new members, kicking someone off the board or approving minutes from the last meeting would not be allowable.

Commissioner Mark Ozias spoke stating that the goal of the Commissioners is to take full advantage of board members expertise and advice to maximize the limited time of the meeting. Sometimes quorum issues or formalities of Roberts Rules make it easy to get bogged down. He reported meeting format, traditional processes for running a meeting can be changed to best suite the board and its mission. He also encouraged the board to consider changes to traditional process used like the RFP process to make funding recommendations or decisions. The RCW, State Law and County Ordinances provide flexibility in process. Keeping in mind that process needs to be transparent to the public, while maximizing time, input and minimizing struggling within meetings.

Elizabeth Stanley confirmed that the State Law and the Clallam County code pose no barriers to structuring voting/non-voting membership differently. Elizabeth noted some of the division between voting and non-voting members was due to conflict of interest regarding funding decisions, but there are other ways that this can be dealt with. She noted HHS has robust controls in place with submitting annual Conflict of Interest forms and encouraged this to continue.

Wendy Sisk reported the intent in bringing the conversation of voting/non-voting was due to having a large number of members present but not meeting quorum due to the non-voting category. She also reported it is awkward being a non-voting member proposing a change to meeting minutes also when procedural stuff starts getting in the way. She noted the specificity of meeting frequency in the by-laws and the possibility of changing this due to funding recommendations now being every 2 years.

Elizabeth responded stating her and Jenny did discuss the meeting frequency question, from a legal perspective there is nothing other than the by-laws themselves that require a monthly meeting.

Stephanie Lewis pointed out that at the top of page 3 of the by-laws it is noted that voting members must be a resident of Clallam County or represent services in Clallam County. If that could be brought up for discussion, would be helpful to identify what it means to represent services, which is kind of a vague statement.

Amy Bundy asked for clarification in the bylaws from the update of 2019 to now of the voting, with Wendy responding. It was primarily a name change with also a couple changes to the names of the seats to align the language. Chemical Dependency language was removed and inserted Behavioral Health language.

At this time Jenny stated a Quorum has been gained.

- 1. Welcome and Introductions** – The meeting was called to order at 3:29pm.
- 2. Agenda** – Majority approved the agenda.
- 3. Minutes** – Majority approved the minutes from January 11, 2022 with one modification, changed to reflect that Kristina Bullington was absent on the minutes and this was noted as corrected.
- 4. Old Business**
 - Review of the By-laws discussion: An overview was given by Commissioner Ozias and Elizabeth Stanley outlining the by-laws about what the board may or may not want to consider changing or what is allowed. Jenny stated a brief history of the by-laws was sent out with the agenda and minutes. This gives a snap shot of the thoughts that created the voting and non-voting and that was brought about back in 2013. A resolution was created, prompted by a commissioner at that time, to add non-voting members that would not count for establishing a quorum. This was to take away the appearance of a conflict of interest. Things that complicated that, the Sheriff's department now receives funds out of Behavioral Health Advisory Tax (Hargrove Tax), which supports their mental health position in the jail. So, at the time this was made, they were designated as a voting member as they were not receiving money at that time and that has since changed.

Commissioner Ozias commented stating an alternative for this conversation might be for this Board to discuss, what would a successful meeting look like, highlight things that are not working, what an effective meeting would look like, not getting bogged down by voting and non-voting and the usage of Roberts Rules. It might be possible instead of having by-laws using Roberts Rules of Orders to instead use consensus of working with each other that might get around using voting and non-voting members entirely. There are alternates that might be considered similar to Roberts Rules. One is called the Standard Code of Parliament Procedure or Democratic Rules of Order.

Jody Jacobson brought up the option of a sub-committee conducting a review of the bylaws and suggesting changes. Kevin also stated that a sub-committee would also benefit the board, with recommendations from the board, and then formally trying to decide which direction we should go.

Tom Stokes spoke stating that the conflict with funding has gotten a lot cleaner today than it was back in 2012 and encouraged that the board continue to consider the importance of conflict of interest issues.

Bruce Fernie spoke about the responsible of board members when voting and if there was a conflict, abstain from voting. Several members agreed.

Helen Kenoyer spoke to the frustration of lengthy conversations about process when there are continued concerns in our community. She would really like to talk about the overdose rates, suicides and mental health issues.

Mark stated that he has reached out to non-profit Jurassic Parliament – Ann McFarland to see if she can do some training with this Board and a few other Boards to help us understand some alternatives that would help the meeting be less bogged down and you could spend more time focusing on the more important issues. He will keep staff posted.

A discussion about the sub-committee being formed with about 3 to 5 members was agreed upon. Kevin asked for volunteers with Helen Kenoyer, Christina Miko, Wendy Sisk, Jody Jacobson, and Kristina Bullington volunteering. John Deboer volunteered as an alternate. Staff will connect with the group to get a meeting scheduled.

- Vacancies: The At-Large Position; the interview panel which included board members Helen Kenoyer, and Bruce Fernie interviewed Kristine Johnson from North Olympic Health Care Network. It is their recommendation that she be approved for the at large position. Kristine has a lot of knowledge of our community as well of the mental health care world. As a reminder to everybody NONH does not receive any of the behavioral health funds. Majority approved to accept Kristine Johnson as the At-Large Position.

The Tribal and Services for Homelessness are still vacant. The tribal representative can be designated by the tribe and can have the support of all the Clallam tribes. Both openings have been advertised.

5. New Business

- No new business at this time, due to the discussion of the by-laws this time.
- Presentations: Helen would like to have the Jamestown Healing Clinic do a presentation soon, possibly by Molly Martin in April.

6. Future Meeting Agendas:

- March 8th Meeting:
- Olympic Peninsula Community Clinic presentation
- Re-schedule of the Community Paramedic presentation

7. Public Comment

- None

8. Announcements

- Jody will be absent at the next meeting so Kevin will be chairing the next meeting.

9. Adjourn: Meeting adjourned at 4:26 pm

Next meeting: March 8, 2022
Virtual

<p>Voting Members: Amy Bundy, Grace Bell, John DeBoer, Bruce Fernie, Travis Hedin, Helen Kenoyer, Don Lawley, Tayler McCrorie, Christina Miko, Tom Stokes</p> <p>Non-Voting Members: Kristina Bullington, Jody Jacobson, Stephanie Lewis, Kevin LoPiccolo, Kirsten Poole, Wendy Sisk</p>
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